

Committee members: Jones, Richard (Chair)
Jaeckel, George, (Vice Chair)
Kutz, Russell (Secretary)
Rinard, Amy
Nelan, Conor

1. **Call to order** – Dick Jones called the meeting to order at 8:30 a.m.
2. **Roll call (establish a quorum)** - All committee members were present. There were no other County Board members present. Staff members present were County Administrator, Ben Wehmeier; Finance Director, Marc DeVries; and Assistant Finance Director, Tammy Worzalla. Others present were Steven Sharpe from the Watertown Daily Times, and Chris Welch from the Jefferson County Union.
3. **Certification of compliance with the Open Meetings Law** - Wehmeier certified compliance with the Open Meetings Law.
4. **Approval of the agenda** – No action taken.
5. **Communications** – Amy Listle from the Fair Park distributed changes to the fee schedule that were recently approved by the Fair Park Committee.
6. **Public comment** – None
7. **Review budget hearing schedule and possible budget updates** – no updates or changes.
8. **Department 2019 Budget Hearings** – The Finance Committee considered the recommended budgets for each department listed below and motions were made to tentatively accept the recommended budget figures for each department, unless otherwise noted. *[The format for each department lists (i) budget presenters in addition to Ben Wehmeier, (ii) any other information specific to the department budget, (iii) who moved/seconded to tentatively accept the recommended budget figure, unless otherwise noted, along with the amount, and (iv) the voting record]*
 - a. **Sheriff**
 - i. Jeff Parker
 - ii. No additional motion/information
 - iii. Motion by Jones/Jaekel to approve the recommended budget (estimated levy amount \$12,690,862)
 - iv. Motion passed 5-0.
 - b. **Fair Park**
 - i. Roger Kylmanen and Amy Listle
 - ii. Changes to the fee schedule that were recently approved by the Fair Park Committee were distributed. No other changes to the department’s budget are proposed.
 - iii. Motion by Jaekel/Rinard to approve the recommended budget (estimated levy amount \$88,341)
 - iv. Motion passed 5-0.
 - c. **Finance and Debt Service**
 - i. Marc DeVries
 - ii. No additional motion/information
 - iii. Motion by Nelan/Jaekel to approve the recommended budget (estimated levy amount for Finance Department - \$1,153,101, estimated levy amount for Debt Service \$1,133,342)
 - iv. Motion passed 5-0.
 - d. **Fee Schedule**
 - i. Ben Wehmeier and Marc DeVries
 - ii. No additional motion/information
 - iii. Motion by Rinard/Jaekel to approve the fee schedule as presented with the proposed Fair Park changes.
 - iv. Motion passed 5-0.
 - e. **Capital Projects**
 - i. Ben Wehmeier
 - ii. No additional motion/information
 - iii. Motion by Kutz/Jaekel to approve the recommended budget (estimated levy amount \$0)
 - iv. Motion passed 5-0.
 - f. **District Attorney**

- i. Ben Wehmeier
- ii. No additional motion/information
- iii. Motion by Jones/Rinard to approve the recommended budget (estimated levy savings \$177,887)
- iv. Motion passed 5-0.

g. Outstanding Department Budgets

- i. None
- ii. No additional motion/information.
- iii. No action taken.
- iv. No action taken.

h. General Revenues

- i. Ben Wehmeier and Marc DeVries
- ii. No additional motion/information
- iii. Motion by Jaeckel/Kutz to approve the recommended budget (estimated levy savings \$7,389,061)
- iv. Motion passed 5-0.

i. Fund Balance Policy

- i. Ben Wehmeier
- ii. No additional motion/information
- iii. Motion by Rinard/Kutz to approve the use of \$2,941,407 for capital projects, and \$45,651 added to contingency. A lease of farmland purchased for future park development could potentially yield \$112,500 and grants and donations raised by the Parks Department could potentially offset matching requirements for the Interurban Trail project grant (TAD grant) in the amount of \$175,710.
- iv. Motion passed 5-0.

j. Set tax levy

- i. Motion made by Jones/Jaeckel to approve the following:
 - 1. Set the total tax levy at \$29,650,834 with a breakdown of the tax levy at: County-Wide (1992 statute definition) \$27,636,322 tax levy at a \$3.8278 mill rate for general operations and \$.1637 mill rate for debt service.
 - 2. Motion passed 5-0.
- ii. Motion made by Jones/Rinard to approve the following:
 - 1. Health Department - \$863,411 tax levy
 - 2. Library System- \$1,151,101 tax levy
 - 3. Motion passed 5-0

9. Discussion and possible action on the amount of working capital available for Health Department operations as required by the Jefferson County Fund Balance Policy – Wehmeier explained that the current budget utilizes Health Department fund balance to the extent that ending fund balance is projected to be below the 3 month goal. Future discussions will take place to outline a plan for the Health Department’s budget.

10. Set future meeting schedule, next meeting date, and possible agenda items – The next Finance Committee meeting is scheduled for Tuesday, October 2 at 8:30 a.m.

11. Adjourn – A motion was made at 10:37 to adjourn by Jaeckel/Rinard. The motion passed 5-0.

Respectfully submitted,

Russell Kutz
Finance Committee Secretary
Jefferson County
/mad